

Dear St. Francis families,

You may have seen some signs...disco balls...dancing...this year's fundraising event/auction for our school is **STUDIO 54 IN 2024!** Just a night of 70's disco party! Think sequins, polyester suits, platform shoes and disco boots...and get ready to groove the night away! The event will take place **February 3, 2024** at the Holiday Inn Downtown Des Moines ballroom tower with beautiful views of the city as our backdrop. There will also be rooms available at a special rate for those who dance too much and are too tired to go home. (Link to reserve rooms will be on the website soon). For more information, please visit the 2024 Bid 4 Kids website here: <https://bid4kids2024.givesmart.com>

This year's committee is dedicated to creating the fundraising efforts to be not only fun and lucrative (after all, that is the point of holding the event!) but also inclusive and welcoming of those parents who have never attended or are new to the St. Francis family. We sincerely ask that you consider joining us on February 3 simply to meet others and have fun, with no obligation to buy or bid. There are always places to volunteer with your time which we greatly need and appreciate.

With that said, we would like to bring your attention to a few areas where you may be able to help:

1. Volunteers
  - Give Smart data entry manager/ upkeep of gifts in the Give Smart platform.
  - Auction Assistant to upkeep emails in the auction email account.
  - Out of Uniform Pass manager to keep track of orders from auction, emails, etc. and organize distribution of them in the beginning of the school year.
  - Live auction helpers – keeping track of who bid what and collecting payment
  - Volunteers to help distribute/ensure full distribution of bought items.
  - Class gift coordinators
2. Sponsors
  - Beer, wine or seltzer sponsors; \$750, \$1000, \$500 respectively
  - General family or business donation - \$2500, \$5000 (include table for 8), \$10,000 and higher
  - Help us with ideas on how to display the sponsors!
3. Donations
  - Vacations
  - Experiences
  - Gifts
4. Services to donate
  - DJ
  - Photographer
  - Auctioneer

There will not be VIP tables this year; only sponsorship of \$5000 will include a reserved table. There are 20 tables of 8 available for sponsorship. We are also streamlining some processes to make the evening go more smoothly. Thus, **we ask everyone to please buy your tickets online** at the SFA 2024 Bid 4 Kids website here: <https://bid4kids2024.givesmart.com>. This will act as your registration. Note that guests sitting at reserved sponsorship tables still need to purchase a ticket.

Please note our new email address: [SFAuction@saintfrancisschool.org](mailto:SFAuction@saintfrancisschool.org) and contact us with any questions. We look forward to an evening of fellowship, helping our school be the best it can be for our children!

Thank you, sincerely, for your support in any way you choose!

2023-2024 Auction Committee

Becky Baker

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